



TEXAS
Health and Human
Services

Texas Department of State Health Services

Jennifer A. Shuford, M.D., M.P.H.
Commissioner

The Honorable Tim O'Hare
County Judge
Tarrant County
1101 S. Main Street, Suite 1500-A
Fort Worth, Texas 76104

Subject: Sexually Transmitted Disease/Human Immunodeficiency Virus
Disease Intervention Specialists (STD/HIV-DIS) Contract
Contract Number: HHS001120300014, Amendment No. 3

Dear Judge O'Hare:

Enclosed is the STD/HIV-DIS amendment between the Department of State Health Services and Tarrant County.

The purpose of this contract is to control and prevent the spread of Sexually Transmitted Diseases (STDs), including Human Immunodeficiency Virus/Acquired Immunodeficiency Syndrome (HIV/AIDS) and viral hepatitis.

The amendment revises the definition of Calendar Year and makes conforming modifications throughout the Contract.

Please contact me by phone at (512) 776-6582 or by email at amber.vasche@dshs.texas.gov if you have any questions or need additional information.

Sincerely,

Amber Vasché, CTCD, CTCM
Contract Manager
Department of State Health Services

**DEPARTMENT OF STATE HEALTH SERVICES
CONTRACT NO. HHS001120300014
AMENDMENT NO. 3**

The **DEPARTMENT OF STATE HEALTH SERVICES** (“DSHS” or “System Agency”), a pass-through entity, and **TARRANT COUNTY** (“Grantee”), each a “Party” and collectively the “Parties” to that certain grant contract to control and prevent the spread of Sexually Transmitted Diseases (STDs), including Human Immunodeficiency Virus/Acquired Immunodeficiency Syndrome (HIV/AIDS) and viral hepatitis under the STD/HIV-DIS Prevention Services Program effective March 11, 2022, and denominated DSHS Contract No. HHS001120300014 (“Contract”), as amended, now desire to further amend the Contract.

WHEREAS, the Parties desire to revise the definition of Calendar Year to align with award guidelines and to revise associated budget periods and reporting requirements.

NOW, THEREFORE, the Parties modify the Contract as follows:

1. The end date for the Calendar Year 2022 is revised to be January 31, 2023.
2. All references to Calendar Year 2023 are restated to be the period starting February 1, 2023 and ending December 31, 2023.
3. **SECTION VI, REPORTING REQUIREMENTS**, in **ATTACHMENT A-1, REVISED STATEMENT OF WORK**, of the Contract is deleted in its entirety and replaced with the following tables for Calendar Year 2022 and Calendar Year 2023 reporting requirements:

CALENDAR YEAR 2022 REPORTING:

REPORT NAME	FREQUENCY	PERIOD STARTS	PERIOD ENDS	DUE DATE
Semiannual Report	First six (6) months	03/01/2022	08/31/2022	09/30/2022
Semiannual Report	Remaining five (5) months	09/01/2022	01/31/2023	02/28/2023
Congenital Syphilis Case Investigation and Infant Syphilis Control Records	Monthly	03/01/2022	01/31/2023	Due thirty (30) calendar days after period being reported. Note: This Report is submitted through THISIS and is subject to HIPAA and PHI data requirements.

Local Responsible Party (LRP) Report	First six (6) months	03/01/2022	08/31/2022	09/30/2022
Final LRP Report	Remaining five (5) months	09/01/2022	01/31/2023	02/28/2023
Financial Status Report (FSR)	Biannually	03/01/2022	08/31/2022	09/30/2022
Final FSR	Remaining five (5) months	09/01/2022	01/31/2023	03/15/2023

CALENDAR YEAR 2023 REPORTING:

REPORT NAME	FREQUENCY	PERIOD STARTS	PERIOD ENDS	DUE DATE
Semiannual Report	First five (5) months	02/01/2023	06/30/2023	07/31/2023
Semiannual Report	Remaining six (6) months	07/01/2023	12/31/2023	01/31/2024
Congenital Syphilis Case Investigation and Infant Syphilis Control Records	Monthly	02/01/2023	12/31/2023	Due thirty (30) calendar days after period being reported. Note: This Report is submitted through THISIS and is subject to HIPAA and PHI data requirements.
Local Responsible Party (LRP) Report	First five (5) months	02/01/2023	06/30/2023	07/31/2023
Final LRP Report	Remaining six (6) months	07/01/2023	12/31/2023	01/31/2024
Financial Status Report (FSR)	Biannually	02/01/2023	06/30/2023	07/31/2023
Final FSR	Remaining six (6) months	07/01/2023	12/31/2023	02/15/2024

4. **ATTACHMENT B-2, REVISED BUDGET (SEPTEMBER 2022)**, of the Contract is deleted in its entirety and replaced with **ATTACHMENT B-3, REVISED BUDGET (REVISED DECEMBER 2022)**, which is attached to this Amendment and incorporated into the Contract for all purposes.

5. This Amendment shall be effective as of the date last signed below.
6. Any further revisions to the Contract shall be by written agreement of the Parties.
7. Each Party represents and warrants that the person executing this Amendment on its behalf has full power and authority to enter into this Amendment.

SIGNATURE PAGE FOLLOWS

SIGNATURE PAGE FOR AMENDMENT NO. 3
DSHS CONTRACT NO. HHS001120300014

DEPARTMENT OF STATE HEALTH SERVICES

TARRANT COUNTY

By: _____

By: _____

Printed Name: _____

Printed Name: Tim O'Hare

Title: _____

Title: County Judge

Date of Signature: _____

Date of Signature: _____

APPROVED AS TO FORM:

CERTIFICATION OF
AVAILABLE FUNDS: \$ _____

Kimberly Colliet Wesley
Criminal District Attorney's Office*

Tarrant County Auditor

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

ATTACHMENT B-3
REVISED BUDGET (REVISED DECEMBER 2022)

CATEGORICAL EXPENDITURES		
Budget Category	Calendar Year 2022: March 11, 2022 – January 31, 2023	Calendar Year 2023: February 1, 2023 – December 31, 2023
PERSONNEL	\$253,974.00	\$322,470.00
FRINGE BENEFITS	\$135,317.00	\$159,752.00
TRAVEL	\$63,026.00	\$24,355.00
EQUIPMENT	\$0.00	\$0.00
SUPPLIES	\$276,789.00	\$261,881.00
CONTRACTUAL	\$634,442.00	\$18,078.00
OTHER	\$67,039.00	\$3,599.00
TOTAL DIRECT CHARGES	\$1,430,587.00	\$790,135.00
INDIRECT CHARGES	\$0.00	\$0.00
TOTAL	\$1,430,587.00	\$790,135.00

As identified in this Contract and used herein, the term “Calendar Year” or “CY” means the period defined and identified in the Categorical Expenditures table.